



Position Title: Memory Care Director

Job Type: Full-Time

Reports to: Administrator

The Memory Care Director will utilize concepts of wellness and best practice standards to promote residents' independence and autonomy. The Memory Care Director will assess residents prior to move in and coordinate staff with the necessary education to meet those needs. This position is the primary advisor, along with the resident and family, regarding uses related to residents' medical and psychosocial needs.

Our Mission: Making a difference by connecting people through a culture of care.

Our Vision: To be the leader providing innovative choices for senior living.

Values-Based Behaviors

- **Honesty** • **Trust** • **Compassion** • **Dedication** • **Integrity** •

Essential Job Functions

1. The Memory Care Director is a leadership role and is expected to actively participate with the Leadership Team for the good of Pemberly Place.
2. Must possess advanced knowledge of geriatric health care.
3. Perform or delegate all pre-move in and ongoing assessments, as needed, to ensure Pemberly can meet the needs of the residents.
4. Coordinates with outside agencies and organizations to develop partnerships that enhance the resident's experiences and programs.
5. Educate and perform competency assessments on all medication aides at least annually.
6. Keep all aspects of the residents' medical record up to date at all times.
7. Be knowledgeable for Title 175 4 NAC-Assisted Living Rules and Regulations.
8. Ability to educate, supervise, and hold direct-care staff accountable for assigned tasks.
9. Reviews and approves all health services provided by outside agencies.
10. Plan and implement monthly in-services for memory care team members.
11. Review medication administration records (MARS) as needed for accuracy and compliance.
12. Reviews and approves all physician orders.
13. Conduct resident record audits, as needed.
14. Assign ADL tasks to staff through EMR per service agreement with the resident.
15. Write the parameters for PRN medications, educate staff, and monitor use.
16. Communicate changes in residents' conditions to the Administrator.
17. Promote wellness by prompt evaluation of changes and implementation of interventions to maintain the residents' highest level of independence.
18. Collaborates with direct supervisor to ensure budgets are followed and achieved.

19.All other duties as assigned.

Other Requirements

1. Comprehend and communicate in the English language, both orally and in writing.
2. Proficient knowledge and practical applications of Microsoft Word, Excel, and Microsoft Office
3. Define and solve problems.
4. Represent Pemberly Place with a professional manner at all times.
5. Understand and commit to the Mission and Values of Pemberly Place.

Qualifications

Education: Nebraska Licensed Practical Nurse License (unrestricted)

Experience: Minimum two years' experience in geriatric health care.

Employee Acknowledgment

I acknowledge that I have received, read, and understand the duties and expectations for the job listed above. I agree to perform the duties outlined and to comply with all standards established in the performance of this job.

Employee

Signature:_____

Date: _____

Employer

Signature:_____

Date: _____

Pemberly Place is an Equal Opportunity Employer Minorities/Women/Veterans/Disabled